



TBU Committee Positions 2010-2011

Committee	Mandate	Membership Requirements
Grievance	<ul style="list-style-type: none"> ✓ to assist in the process of a policy grievance by reviewing the circumstances of the ✓ grievance and making recommendations to the Executive. 	<ul style="list-style-type: none"> • Up To 4 members-at-large In addition to the: • TBU Chief Negotiator • TBU President • TBU Health and Benefits Officer
Staffing	<ul style="list-style-type: none"> ✓ to scrutinize the staffing of schools during staffing allocations throughout the year 	<ul style="list-style-type: none"> • Up To 6 members In addition to the: • TBU Chief Negotiator
Finance	<ul style="list-style-type: none"> ✓ to prepare a budget for submission to the T.B.U. Executive and T.B.U. Council for their consideration prior to the Annual T.B.U. Assembly; ✓ to assist the T.B.U. Treasurer in periodically reviewing T.B.U. and District Finances. ✓ to make recommendations with respect to financial policy, procedures and investments. 	<ul style="list-style-type: none"> • Up to 4 members • In addition to the: • TBU Treasurer
LTD Assistance Fund	<ul style="list-style-type: none"> ✓ the committee shall meet, if necessary, three times a year (November, March, June) and at any other time deemed necessary by the Chair of the committee, to consider Applications for assistance from the LTD Assistance Fund 	<ul style="list-style-type: none"> • 1 from TBU Executive • 1 from TBU Council • 1 member-at-large • TBU Health and Benefits Officer

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Professional Development	<ul style="list-style-type: none"> ✓ to draft policy with respect to funding and program for implementation at the District and school level; ✓ to carry out policy in the promotion and implementation of professional development in the schools; ✓ to be responsible for the planning and implementation of a regional professional development day. ✓ to allocate funding for professional development activities for members 	<ul style="list-style-type: none"> • Educational Services Officer • Any TBU member, one voting member per school
Rights and Equity Committee	<ul style="list-style-type: none"> ✓ To monitor and promote equity for the members by: ✓ educating members with respect to relevant issues ✓ networking with other committees in other Districts and at the provincial level ✓ making recommendations regarding collective bargaining issues ✓ monitoring relevant Board policies ✓ promoting employment and promotion equity 	<ul style="list-style-type: none"> • Up to 9 members • 1 TBU Executive • 1 TBU Council
Political Action	<ul style="list-style-type: none"> ✓ to establish and maintain liaison with other affiliates; ✓ to maintain constant observations of the proceedings of The Halton District School Board, ✓ to advise on matters concerning political activities of candidates for local, Provincial and Federal office 	<ul style="list-style-type: none"> • 1 TBU Executive • Any TBU member
	✓	•
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Hiring	<ul style="list-style-type: none"> ✓ to develop selection criteria for approval by T.B.U. Council at its November meeting; ✓ to organize and give a seminar to prospective applicants for the position of T.B.U. Health & Benefits Officer before Christmas; ✓ to interview candidates in January ✓ to recommend to T.B.U. Council in February one candidate for appointment to the position of T.B.U. Health & Benefits Officer 	<ul style="list-style-type: none"> • 1 from TBU Executive • 3 from TBU Council • 1 member at large
Oakville Labour Council Reps	<ul style="list-style-type: none"> • represent OSSTF District at Labour Council 	<ul style="list-style-type: none"> • 4 members
Communications	<ul style="list-style-type: none"> ✓ to be responsible for the Newsletter and website 	<ul style="list-style-type: none"> • up To 6 members • Communications Officer
Health and Safety	<ul style="list-style-type: none"> ✓ monthly inspections of school sites ✓ representing employee concerns 	<ul style="list-style-type: none"> • all Teacher Bargaining Unit Joint Health and Safety Representatives in the schools